



Swim England  
East Midlands  
REGION CHAMPIONSHIPS 2018  
GENERAL CONDITIONS

1. The promoter is Swim England East Midland Region (SE)
2. For the purpose of these conditions reference to **'the website'** means [www.asaem.org.uk](http://www.asaem.org.uk)
3. The East Midland Individual & Team Swimming Championships shall be open to any member of a club affiliated to the East Midland Region who is eligible within the meaning of ASA Law.
4. The Championships shall be swum long course (50m pool) and held under the relevant ASA Laws and Regulations and Fina / IPC Technical Rules of Swimming.
5. The schedule of events and age groups are as listed on the Meet Schedule for each Championship.
6. A swimmer must have been a member of the club in whose name he is entered and must have been registered as such with the ASA at least 60 days prior to the first day of competition.
7. The swimmer's age shall be as at 31<sup>st</sup> December in the Championship year
8. SE East Midland Medals shall be awarded to 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place in each Championship event.
9. The Senior and Junior Champions shall receive a suitable award, the Junior Champion shall be 13yrs/under. The Senior Champion shall be 14yrs/over.
10. Qualifying times shall be set annually for all individual events and must be achieved in a licensed meet L1,2 or 3 between the 1<sup>st</sup> September in the preceding year and the published closing date for the appropriate Championship.
11. Where converted times are allowed the time conversions are carried out automatically in the meet entry software and no other method of conversion shall be accepted.
12. Once the entry has been submitted subsequent improved times will not be accepted.
13. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done using a percentage change in the qualifying time for each age group and also taking into consideration the overall length of the session.
14. Swimmers are reminded that when they are changing the facilities provided by the pool must be used. The changing of costumes / swimsuits should always be carried out in the changing rooms, changing anywhere on poolside is not allowed. Where there is need for female swimmers to adjust swimsuit straps prior to an event, this should be carried out discretely.
15. A swimmer failing to comply with any of the foregoing conditions shall not be allowed to compete in the championship concerned.

16. Verbal abuse directed at the promoter of officials , or any behaviour deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave the poolside for the remainder of competition.
17. Protests shall be made and dealt with as detailed in ASA Law.
18. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

### **PARA-SWIMMERS**

19. Para-Swimmers are subject to supplementary conditions available to download from the website. Swimmers may enter any event subject to meeting the able bodied qualifying standards or selected events which are subject to the multi-classification standards published in the supplementary conditions.
20. Multi-classification qualifying standards are set Nationally by the Para-Swimming Pathway team.
21. Awards to Para-Swimmers shall be made using the 'minus 1' rule, full details are given in the supplementary conditions.

### **TEAM CHAMPIONSHIIPS**

22. The events and age groups for the Team Championships shall be as required for the qualifying rounds to the British Summer Championships and are as listed on the appropriate meet schedule.
23. A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the team events.
24. On the day of meet at least 2 members of each team must hold an SE East Midland qualifying time in at least one individual event. There are no qualifying standards for relay team entries.
25. Clubs must complete a team declaration form to be handed in to the recorders by the time specified in the pre-meet information. A club failing to submit a team declaration on time shall have waived their right to compete.
26. In relay events where more than one team entry is allowed an individual may only swim for one of the teams in that event.

## **ENTRIES**

1. Entries will only be accepted when submitted by a club coordinator using the on-line entry system.
2. All relevant meet information can be found on the East Midland Championships website. The entry link will be made live at least 4 weeks prior to the closing date.
3. To enter the meet a swimmer must be visible in the on-line entry system. If for any reason a swimmer that is known to qualify is not listed then the Club Membership Officer must contact the SE Membership department to resolve the problem. This usually occurs if a swimmer chooses to hide their information when completing a membership application form, or when a swimmer has changed clubs and this has not been submitted to SE, or has been processed incorrectly.
4. If for any reason a time is missing from Ranking, then this must be queried with the SE Ranking department and evidence of the swim submitted separately to the meet administrator.
5. Notification of accepted entries shall be via a processed entries list on the website. On the close of entries should any rejections be necessary these will be notified by email to the club coordinator.
6. After the closing date refund of entry fees will only be given on bona fide medical grounds for which medical evidence may be requested.
7. The club coordinator shall be responsible for:
  - a. Checking and validating the swimmers entries and fees using the on-line system
  - b. Making payment via the PayPal link in the on-line system. A credit / debit card may be used, a PayPal account is not required.
  - c. Checking the submitted entries list on the website. Any errors must be reported to the meet administrator before the day of meet.

## **WITHDRAWALS**

8. To ensure smooth running of the championships and minimise empty lanes the procedures below must be adhered to.
  - a. Notification of withdrawals must be submitted using the on-line form which can be found on the website.
  - b. Final notice of the withdrawal of swimmers from a club shall be reported to the recorders in the timing suite no later than one hour prior to the start of the session using the forms provided.

- c. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
  - d. Notice of withdrawal by a finalist or reserve finalist shall be given to the Meet Manager by the deadline specified in the pre-meet information. Reserves not required for finals will be released after this deadline. Any subsequent withdrawal may only be made without penalty on medical grounds.
  - e. **Failure to notify withdrawal from a final shall be subject to a £20 fine.** The swimmer may not compete again in the Championships or any subsequent East Midland events until the fine is paid. In the event of a swimmer not paying the fine, the club in whose name the swimmer has entered the competition shall be responsible for payment.
  - f. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant. Where a reserve is brought in at short notice then the reserve shall occupy the vacant lane, there will be no amendments to the allocation of lanes.
9. Where heats are followed by a final the events shall be seeded in accordance with FINA laws SW3.1.3 & SW3.1.4 except when the event is heat declared in which case the fastest heat shall be spearheaded. Finals are spearheaded by default.
10. Should a final comprise of only one swimmer then an award will be only be made if the swimmer improves on their entry time for that particular event.
11. The planned start time of each day is 9.00am, however confirmed start times for all sessions will be published when entries have closed.